



**Bridging Borders . . . Hosted by  
The El Paso Police Department**



**The International Association of Law Enforcement Planners  
27<sup>th</sup> Annual Training Conference  
September 24-28, 2018**

Wyndham El Paso Airport      2027 Airway, El Paso, TX 79925

**REGISTRATION FORM**

Name (Last, First)			
Institution/ Affiliation			
Address			
City	State		Zip Code
Phone			
Email			
Position/ Title			
Is this your first time attending an IALEP conference?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are you a current member of IALEP?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Any dietary Restriction?	<input type="checkbox"/> No <input type="checkbox"/> Yes Describe:		
Banquet Meal	<input type="checkbox"/> Mushroom Stack <input type="checkbox"/> Stuffed Chicken <input type="checkbox"/> Beef Tenderloin		

Registration Fees <sup>1</sup>	Early Bird Rate (By August 1, 2018)	Regular Rate (After August 1, 2018)
Members	<input type="checkbox"/> \$400 (USD)	<input type="checkbox"/> \$550 (USD)
Non-members <sup>2</sup>	<input type="checkbox"/> \$485 (USD)	<input type="checkbox"/> \$635 (USD)
Single Day Attendance <sup>3</sup>	<input type="checkbox"/> \$125 Per day	<input type="checkbox"/> \$150 Per day
Student Single Day Attendance <sup>4</sup>	<input type="checkbox"/> \$20 Per day	<input type="checkbox"/> \$30 Per day
Guest: Tuesday Luncheon	<input type="checkbox"/> \$25 Per guest	
Guest: Award Banquet	<input type="checkbox"/> \$60 Per guest	
Banquet Meal	<input type="checkbox"/> Mushroom Stack <input type="checkbox"/> Stuffed Chicken <input type="checkbox"/> Beef Tenderloin	
Guest: Friday Breakfast	<input type="checkbox"/> \$20 Per guest	
Guest: Escape Room	<input type="checkbox"/> \$15 Per guest	

<sup>1</sup> Registration fees will be locked in for forms received by August 1, 2018.

<sup>2</sup> Non-member registration includes membership fee through 2019.

<sup>3</sup> Does not include field visits, excursions, awards banquet, or member lunch.

<sup>4</sup> Does not include field visits, excursions, awards banquet, or member lunch and valid student ID is required at time of registration.

Please fill out one registration form for each attendee. If you are unable to submit payment with the registration form you may email the form to [office@ialep.org](mailto:office@ialep.org) and then send fees at a later time, but please be aware of the payment deadlines.

**For planning purposes, and to ensure you reserve a space at the conference, please send your registration as soon as possible to:**

International Association of Law Enforcement Planners  
Attn: Denise Thurston  
PO Box 11437



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Torrance, CA 90510-1437  
**INSTRUCTIONS**

Checks should be made out to IALEP. Credit card payments are accepted; however, a \$5.00 processing fee will be added for amounts \$499 or less, and \$10.00 fee for \$500 and above. Do not include hotel costs in this payment.

### **PLEASE REGISTER BY AUGUST 1, 2018 TO AVOID LATE FEES.**

Registration includes: speakers, exhibits, daily refreshments, member luncheon, excursions, Friday breakfast and the Thursday banquet. More information will be provided at a later date.

Substitute attendees are accepted, but please notify us prior to September 17, 2018, if possible.

**Refunds:** Effective November 1, 2014, the IALEP Executive Board approved the following Refund Policy:

- A full refund of the set fee if the registered attendee submits a written cancellation request 45 days or more before event, or anytime in the event of a serious medical issue/death of attendee and/or immediate family;
- A 50% refund of the set fee if the registered attendee submits a written cancellation request between 45 days and two weeks prior to the event;
- No refund of the set fee if the registered attendee submits a cancellation request within two weeks or less of the event.
- Requests for refunds must be sent to the IALEP Office Manager in writing.
- Membership dues are non-refundable.

All speakers, topics, and activities are subject to change without notice and are not guaranteed.

Please make hotel room reservations and payments directly with the Wyndham El Paso Airport by calling (915) 701-3202 or registering online at: <https://www.wyndhamhotels.com/>

IALEP rate is \$98 per night + 17.5% tax (city, state & bed) and valid until September 9, 2018.

### **FOR MORE INFORMATION:**



[www.ialep.org](http://www.ialep.org)

Facebook

Lt. Tonya Shields  
PDPLANNINGRESEARCH@elpasotexas.gov

***It is the policy of IALEP and the Wyndham to fully comply with the requirements of the Americans with Disabilities Act. If you need special accommodations to participate in this event, please provide a thirty (30) day notice of any special needs you might require.***

The IALEP federal taxpayer identification number (TIN) is 43-1569519.  
IALEP is a 501(c)(6) non-profit organization.





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## PAYMENT FORM

Use this form to pay your 2018 IALEP conference registration fees using a Visa, MasterCard, American Express, or Discover card.

Registration and payment to be sent (mailed or e-mailed) to:  
Denise Thurston, Office Manager  
International Association of Law Enforcement Planners (IALEP)  
PO Box 11437, Torrance CA, 90510-1437  
E-mail: [office@ialep.org](mailto:office@ialep.org)  
Phone: 310-225-5148

This form will be securely maintained, not shared, and destroyed upon completion of the transactions. No information on this form will be retained.

## CREDIT CARD AUTHORIZATION FORM

Member Name:	
Member Organization:	
Total Member Registration Fees:	\$
Total Guest/Student Registration Fees:	\$
Credit Card Fee (\$5 or \$10):	\$
Credit Card Total:	\$
Name on Card:	
Credit Card Number:	
Expiration Date:	
Credit Card Code:	
Billing Address:	
Street	
City	
State/Province	
Zip Code	
Country	

**IALEP is a 501(c)(6) non-profit organization.  
Federal tax ID #43-1569519**

**Door prize donations are greatly appreciated!  
Please Bring Patches and Pins for our Trading Event!**

For the latest conference updates visit <https://www.ialep.org> or follow IALEP on social media.



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2027 Airway Blvd.  
El Paso, TX 79925  
<http://www.wyndhamelpaso.com>  
Debbie Lowrance, Director of Sales  
Miriam Lazos, Sales  
(915)778-4241  
[dlowrance@wyndhamelp.com](mailto:dlowrance@wyndhamelp.com)  
[mlazos@wyndhamelp.com](mailto:mlazos@wyndhamelp.com)

International  
Assoc. of Law  
Enforcement  
Planners (IALEP)

**Local Contacts:** Debbie Lowrance or Miriam Lazos

**Unique Features:**

- **Closest hotel to the airport**, with free shuttles to office within 3 mile radius - No RENTAL CAR. Located 165 **STEPS** from El Paso International Airport. Centrally located to shopping, restaurants, casinos & museums.
- 272 Updated spacious guest rooms & commercial areas
- 17,000 sq. feet flexible meeting space including AV Theater
- Hair Salon & Gift Shop on site
- FREE Shuttle Service within a 3 mile radius of hotel
- **Full Service Restaurant & Bar, including Room Service**
- **Evening Happy Hour & Complimentary Snacks**
- 24/7 Business Center, 24/7 Fitness Center, Heated Outdoor Pool & Seasonal Waterslide
- FREE High Speed Internet
- Guestrooms ideal for business travelers. Featuring ergonomic task chairs with desk. Flat screen TV's, plush bedding, Wolfgang Puck Coffee, Bath & Bodyworks Toiletries, free local & 800 calls. Refrigerator, microwave, coffee maker, & laptop size safes.

**IALEP : \$98**

Traditional Single or Double Occupancy.  
No seasons, No blackouts  
6 pm cancellation policy, no early departure fee

**USE BLOCK CODE NAME: INTER. ASSOC. OF LAW  
ENFORCEMENT PLANNERS OR BLOCK CODE #  
09236703IN**

**Call 1-915-778-4241 FOR RESERVATIONS**



BRIDGING BORDERS  
IALEP CONFERENCE 2018